College Curriculum Review Committee

Meeting Minutes – May 4, 2016

Members Present: D. Bacigalupi; R. Casella; C. Costell Corbin; L. Czirr; K. Davis; E. Gravani; T. Hanford; I. Jordak; J. Kim; J. O’Callaghan; C. Van Der Karr;

Absent: K. Bratge; M. DiVita; J. Hartsock; S. Wilson

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| **Topic** | **Comments** | **Action** |
| **Minutes** | With no quorum the minutes from 4/6/2016 were not yet approved. | **Tabled** |
| **New Business** |  |  |
| 1. The Year in Review | There were no curriculum proposals for review today. C. Van Der Karr wanted to thank everyone on the committee for their hard work this year.  There continues to be scheduling issues not only for this committee, but other curricular committee as well. We have reached out to Faculty Senate to see if the meeting dates and times can be published when seeking nominations for the committee seats. This is still up for discussion with the Committee on Committees.  The committee was asked that if any suggested changes to the curriculum forms are needed to please submit them to Pam. |  |
| 2. Curriculum Deadlines | There was discussion about updating the curriculum deadlines so that they would be in alignment with student registration as well as for catalog production. Tentative dates will be added to the curriculum change guide timeline table and revisited in the fall semester. |  |
| 3. CCRC Membership | P. Schroeder advised the committee of upcoming expiring terms, and that if interested in serving again to please submit your self-nomination to Gary Evans. |  |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 3:00 p.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 9/14/2016